

IMPORTANT DATES TO REMEMBER

TERM DATES

Term	1	2	3	4
Month	Sept - Nov	Dec - Feb	Mar - May	Jun - Aug

EXAM DATES

Term No.	1	2	4
Month	Nov	Feb	June

PARENT MEETINGS

Meeting No.	1	2	3
Month	Dec	Mar	Jul

CLASS TIMINGS

Shift	Time in	Time out
Weekend Morning	08:30am	11:00am
Weekend Afternoon	11:30pm	02:00pm
Tuesday and Thursday	05:30pm	07:30pm

Note: Class timings may change for Weekend Afternoon classes during Winter or Ramadan.



TAWFIQ CENTRE

STUDENT GUIDE

**Aiken Street, Barton Hill
Bristol, BS5 9TG**

Tel: 01173290184

Email: tawfiqbristol@gmail.com

Website: www.tawfiqmasjid.com

INTRODUCTION

Welcome to Tawfiq Centre. You are here to learn your religion, Islam. We will provide you all the support you need to learn Islam while you worship Allah in the Masjid, so that you can succeed in this world and in akhirah (hereafter). There are few things that we want you to know as a pupil at Tawfiq Centre.

COMING TO TAWFIQ CENTRE

1. **From Home:** Take your wudhu from home. Also take all your books, homework diary, pencils or pens to class. You must collect all of them when leaving Tawfiq Centre.
2. **Attendance:** Come to class regularly and on time. We are very serious about attendance and about punctuality. Doors may be closed after 15 minutes, and you will need permission to enter.
3. **Entry and exit:** You can enter the Masjid only through the Main Entrance. You will use the same door when leaving.
4. **Dua:** Read the dua for entering and exiting the Masjid.
5. **Greeting:** Greet people with “Assalamu alaikum”.

AT THE MASJID

Masjid is the most sacred place on earth. We want you to respect it and behave well while staying in the Masjid.

6. SHOES:

- **Boys and Girls:** put your shoes in the racks at the main entrance.

7. TOILETS:

- **Girls (above 10):** Girls above the age of 10 use the main toilet downstairs.
- **Girls (under 10):** Girls under the age of 10 use the girls toilet upstairs.
- **Boys (under 10):** Boys under the age of 10 use the Boys Toilet upstairs.
- **Boys (Above 10):** Boys above the age of 10 use the main toilets downstairs.
Always take care of the cleanliness of all toilets.

8. Walk quietly indoors and on stairs. Children must use stairs one at a time.
9. Pray quietly and with Khushu’.

IN THE CLASS

There are certain rules that everyone must follow:

1. When you enter your class, please greet people with “Assalamu Alaikum”
2. Be polite. Say ‘please’ and ‘thank you’.
3. Respect everyone and everything around you.
4. Raise your hand to speak or permission to leave your seat.
5. Listen carefully when others are speaking
6. Keep hands and feet to yourself.
7. Keep the room clean and tidy
8. Do not eat or drink in the class unless you have permission
9. Play with other children properly during breaks.
10. Prepare for Salah

EDUCATION

You are here to learn. So, we want you to be serious about your education. Bear in mind the following

11. Prepare your lessons at home. You will not be allowed to prepare your lesson in the class.
12. **Quran day:** Saturday (if you come on weekends), and Tuesday (if you come on weekdays) is for Quran.
13. **Islamic tarbiyah:** Sunday (if you come on weekends), and Thursday (if you come on weekdays) is for Islamic Studies.

REPORTING ABSENCE

You may report absence by calling us or sending a text through our mobile phone number: **Mobile: 07593836316 (for text)**.
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RECEPTION

If you need any help, talk to us at the office near the door.

Tel: 0117-329 0184

Mobile: 07593836316 (for text)